

**Committee:** Operations  
**Date:** 22 March 2007  
**Title:** Procurement Strategy  
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**Agenda Item**

**5**

Item for  
decision

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## Summary

This strategy document sets the framework in which the Council will conduct its procurement activity. It therefore directly contributes to achieving the Council's aims and objectives.

## Recommendations

The draft Procurement Strategy is approved.

## Background Papers

The National Procurement Strategy.

## Impact

Communication/Consultation	The Council's procurement activity will involve community engagement and communication.
Community Safety	None directly.
Equalities	The draft Strategy refers to equality of access.
Finance	The draft Strategy has influence on the Council's controllable spend.
Human Rights	None directly.
Legal implications	The draft Strategy refers to the EU Procurement Directives.
Sustainability	The draft Strategy refers to sustainable and ethical procurement.
Ward-specific impacts	None directly.
Workforce/Workplace	None.

## Situation

The attached strategy document defines the procurement process and its relevance to this Council. It refers to the procurement agenda at European and national level, and the need for overall coordination and direction to achieve mutual benefit. The purpose of the Strategy is also explained together with the link to the Council's overall Corporate Strategy.

Procurement Strategy  
Operations Committee

An explanation of the role of Members, Officers, the Procurement Agency for Essex and the Procurement Hub is provided together with an illustration of a model procurement process. The Strategy also refers to a procurement Project Plan designed to embed procurement best practice at this Council. The Project Plan is attached as an appendix.

**Risk Analysis**

Risk	Likelihood	Impact	Mitigating actions
Procurement at the Council is uncoordinated and poorly directed.	High	High	Procurement Strategy. Procurement Project Plan. Membership to the Procurement Agency for Essex.
Benefits of coordinated and directed procurement activity are not achieved.	High	High	Membership to a procurement hub. Links to Regional Centre of Excellence. Director of Resources, Head of Revenues and Procurement.